

We are pleased to invite you to.....

The Staff Absence Management Roadshow

Getting you on the right road to effective absence management



- Staff absence too high
- Crippling supply costs
- Too much time spent tracking triggers
- Not keeping on top of meetings
- Increasing Insurance premiums
- Supply cover affecting standards
- Reactive absence management



- Staff attendance in line with national average
- Average supply costs
- Reduced admin time / monitoring and tracking
- Reduced insurance premiums



- Absence below national average
- No need for costly Insurance
- Improvement in staff attendance
- Happy healthy employees
- Proactive absence management - ability to track emerging signs of sickness and intervene



Date: 6th February 2019

Time: 10.00am - 12.00noon

Cost: FREE to School Managers

Venue: Graves Tennis and Leisure Centre,
Bochum Parkway, Sheffield, S8 8JR

REGISTER NOW: <https://samroadshowsouthyorkshire.eventbrite.co.uk>

Your invite to improved staff attendance



Discover the common problems
10.00am-10.15am

Learn how to handle absence issues
10.15am-11.15am

Effectively track & monitor absence
11.15am-12.00noon

- Introductions
- Common Problems
- Challenges

- Staff awareness of policies and procedures
- Equipping line managers with effective reporting
- Long-term and short-term tracks
- Importance of return to work interviews
- Disability and Pregnancy
- Support during illness
- Tracking triggers and monitoring cases
- Prevention is better than the cure

- SAM Tracking Software
 - Questions and Answers
- "We have been using the Staff Absence Management software for some time now and we are really impressed with the simplicity of the product, it is so user-friendly and an excellent timesaving device. We can now trust the data we use on a daily basis. At the touch of a button we can create accurate and comprehensive reports on the information that matters. With a bigger and clearer picture at our fingertips, we can now do a better job of analysing absence trends and pinpointing triggers that may indicate the need for further monitoring or staged absence meetings. SAM is so easy to manage, removing the vast paper trail and even freeing up a couple of filing cabinets."

Ashleigh Lees, Headteacher
All Saints Academy



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